

Peotone High School

Prom 2021

Informational Student & Parent Guide



Prom will be held at CD & ME on May 8th, 2021

Peotone School District is excited to announce our 2021 Prom Ceremony! This packet will serve as an informational guide for students and parents to reference throughout the Prom process. If any additional questions arise, please feel free to email jspang@peotoneschools.org or lsuarez@peotoneschools.org. We look forward to a wonderful Prom!

General Information:

What: Peotone High School Prom

When: Saturday, May 8th, 2021

Where: CD & ME (23320 South La Grange Road, Frankfort, IL 60423)

Who: Open to all Senior and Junior students and their guest

Attire: Formal

Cost: \$75 per ticket

Schedule for Saturday, May 8th:

- ❖ CD & ME Doors Open: 5:00pm
- ❖ Check in and Photos 5:00pm - 6:00pm
 - Due to COVID-19 guidelines and capacity limitations, no parents will be allowed to attend photos at CD & ME
- ❖ Dinner: 6:15pm - 7:15pm
- ❖ Coronation 7:30pm - 8:00pm
- ❖ Dancing: 8:00pm - 10:00pm

Prom Ticket Sales Information:

- ❖ Seniors can purchase tickets April 14th - April 23rd.
- ❖ Juniors can purchase tickets April 19th - April 23rd.
 - **MORE INFORMATION REGARDING TICKETS SALES ON PAGES 5 -7.**

SCHEDULE BREAK DOWN

Arriving at CD & ME Specifics:

- ❖ Once students arrive at CD & ME they are to enter the brick path located in the Northwest corner of the property. Students MUST check-in at the welcome desk and complete the self certification COVID-19 slip.
- ❖ Once students have entered the venue and checked-in, they are not allowed to go back to their vehicle for any reason.
 - Any exceptions should be cleared with Mr. Spang or Mr. Owens.

Photo Session Specifics:

- ❖ After students check-in and self certify, they are welcome to take photos in and around the patio area.
 - Students will be required to wear a mask for the duration of Prom. Students are allowed to remove their mask for a photo. Once the photo has been taken, the student must put their mask back on.
- ❖ Image Group Photography will be taking pictures for any students interested, however, this is not required.
 - Prom picture forms will be available for pick-up at the time you purchase your prom ticket. Students are also able to fill out a form and provide payment at CD & ME.

Dinner Specifics:

- ❖ Students will be asked to make their way to their seats at 6:00pm.
- ❖ For dinner, students will be separated into two buildings, The MICA or The LOFT. Due to social distancing guidelines we cannot safely place all students in one building for dinner.
 - Each table of students will be assigned to a specific building for dinner. You will find out which building you are in upon arrival at the check-in desk.
 - Students are able to pick who sits at their table, but will not be allowed to choose which building they are in for dinner
- ❖ Students may NOT go between buildings during the dinner hour.

- ❖ Dinner will be served in a buffet style format. Only one table at a time will be in line at the buffet. The caterers will serve each student individually. Students will not be allowed to serve themselves.
 - Students will be allowed to remove their mask while eating at their table.

THE MICA IS THE MAIN BUILDING AT CD & ME. THE LOFT IS A SMALLER BUILDING. BOTH STRUCTURES ARE CONNECTED BY AN OUTDOOR PATIO.

Coronation Specifics:

- ❖ Once dinner has concluded, all students will gather in the outside courtyard weather permitting for the Coronation Ceremony.
- ❖ Prom Court will be recognized, followed by the announcement of the Prom King and Prom Queen!
 - Masks of the Prom Court winners are allowed to be taken off for pictures at this time. Once pictures have concluded, masks must be put back on.
 - Each Prom Court winner is able to have two (2) family members attend the Coronation Ceremony. Family members should arrive no earlier than 7:15pm.
 - Any follow up photos should be taken outside in the patio area.

Dancing Specifics:

- ❖ CD & ME will be providing a DJ for the evening.
- ❖ Masks must be worn at all times. NO EXCEPTIONS!
- ❖ Chaperones will do their best to monitor social distancing.
- ❖ All students are expected to remain in their assigned building for dancing.

End of Prom Specifics:

- ❖ Students will be allowed to leave as early as 9:30pm.
- ❖ Prom officially concludes at 10:00pm.
- ❖ Please have your ride available no later than 10:00pm.

PROM TICKET SALES BREAK DOWN

EACH PROM TICKET COSTS \$75.

ALL TICKET SALES ARE FINAL AND NO REFUNDS WILL BE PROVIDED.

Due to COVID-19 guidelines we can only sell a total of 200 Prom tickets.

Seniors will be given priority, followed by juniors.

Senior Ticket Sales Information:

- ❖ Senior ticket purchases: April 14th - April 23rd
 - Senior students can purchase prom tickets for any of the following options:
 - One senior ticket
 - Senior + guest (a PHS senior student)
 - Senior + guest (a PHS junior student)
 - Senior + guest (a PHS underclassman student)
 - Senior + guest (student from another high school)
 - Senior + guest (individual under the age of 21 years old)

Junior Ticket Sales Information:

- ❖ Junior ticket purchases: April 19th - April 23rd
 - Junior students can purchase prom tickets for any of the following options:
 - One junior ticket
 - Junior + guest (a PHS junior student)
 - Junior + guest (a PHS underclassman student)
 - Junior + guest (student from another high school)
 - Junior + guest (individual under the age of 21 years old)

Times that In-Person students can purchase tickets:

- ❖ Mrs. Suarez will be selling tickets each morning from 7:50am - 8:15am outside of the main office.

- ❖ Mrs. Suarez will be selling tickets each afternoon (after school) from 12:15pm - 12:30pm outside the main office.

Times that Remote Students can purchase tickets:

- ❖ Mrs. Suarez will be selling tickets each afternoon in the commons from 2:00pm-3:00pm for remote students to come in and purchase their tickets.

Student forms required:

- ❖ All PHS Prom attendees will be required to fill out a permission form.
- ❖ Each non-PHS attendee (attending another high school) will be required to fill out a guest request form.
- ❖ Each non-PHS attendee (attending another high school/under the age of 20) will be required to fill out a guest request form.
- ❖ All prom attendees will be required to fill out a COVID-19 self-certification form at the front desk of CD & ME.

EACH OF THESE FORMS WILL BE AVAILABLE FOR PICK-UP AT THE TIME YOU PURCHASE YOUR TICKET. ALL FORMS WILL BE LINKED TO THE HOME PAGE OF THE PEOTONE HIGH SCHOOL WEBSITE.

ALL PERMISSION FORMS ARE DUE BACK TO THE MAIN OFFICE BY MONDAY, APRIL 26TH AT 3:00PM

Important Ticket Information:

- ❖ Tickets WILL NOT be sold after 3:00pm on April 23rd.
- ❖ Only 200 tickets will be available for purchase.

Ticket Payment Information:

- ❖ Each prom ticket costs \$75.
- ❖ Cash or check made out to PHS Junior Class
- ❖ Tickets are non-refundable.

PROM TABLES BREAK DOWN

Tables available in the MICA:

- ❖ 7 tables equipt to seat 8 students
- ❖ 11 tables equipt to seat 6 students

Tables available in the LOFT:

- ❖ 3 tables equipt to seat 8 students
- ❖ 9 tables equipt to seat 6 students

How to reserve a seat/table:

- ❖ A seat is reserved once the student has paid for their ticket.
- ❖ Students looking to create their own table may do so by following the steps below:
 - When you purchase a ticket with Mrs. Suarez she will ask if you know who you want to sit with.
 - Give here the number of people you would like to sit with and the first and last name of each individual.
 - Once everyone at that table has paid, your table has been reserved.
 - If not all students pay, your table is NOT reserved and is subject to changes.
- **WE STRONGLY ENCOURAGE STUDENTS WANTING TO SIT TOGETHER TO PURCHASE THEIR TICKETS ON THE SAME DAY, OR AS CLOSE TO THE SAME DAY AS POSSIBLE**
- **IF A GROUP OF STUDENTS IS LOOKING TO MAKE A SEATING ARRANGEMENT CHANGE THEY SHOULD CONTACT MRS. SUAREZ IMMEDIATELY BY EMAIL. lsuarez@peotoneschools.org**
- **ALL SEATING ARRANGEMENTS WILL BE FINALIZED AT 3:00PM ON APRIL 23RD.**

PROM COURT VOTING BREAKDOWNS

All seniors will be sent a google form via their school email account on Wednesday, April 21st at 8:00am. Students will have until 3:00pm on Thursday, April 22nd to fill out the google form. Students are to vote for five (5) boys and five (5) girls of their choosing. The highest vote getters will be crowned as Prom King and Queen.

RULES & EXPECTATIONS BREAKDOWN

- ❖ Doors open at 5:00pm. Dinner begins at 6:15pm. The dance goes from 8:00pm - 10:00pm. Students who are attending must arrive by 5:45pm or a phone call will be made to parents. Be prompt, no person(s) will be admitted after 6:00pm. Students and guests may not leave the building for any reason until 9:30pm.
- ❖ Students are expected to comply with all state, county, and local COVID-19 guidelines. Those who violate these specific guidelines will be removed from CD & ME.
- ❖ Students must be in attendance (in person or remotely) all day Friday in order to attend Prom on Saturday evening. Any exceptions will need to be cleared with Mr. Spang or Mr. Owens.
- ❖ Guests who are not current PHS students must be approved by completing the guest request form. All guests must comply with school rules. A picture ID of the guest must be shown at the main entrance when arriving at CD & ME.
- ❖ All School rules are in effect for all persons attending. This also includes athletic and extracurricular policies in accordance with the school handbook.
- ❖ Anyone "in possession of" or "under the influence of" alcohol or drugs will be dealt with according to the school rules and turned over to the police.
- ❖ Police officers will be on duty at Prom.
- ❖ Please have your ride available by 10:00 pm.
- ❖ Prom is held at CD & ME this year. Address: 23320 South La Grange Road, Frankfort, IL 60423.
- ❖ Any questions should be directed to Mrs. Suarez or Mr. Spang.

COVID-19 BREAKDOWN

COVID-19 Information:

- ❖ Masks will be required to be worn over both the nose and mouth for the entire duration of the event with dinner as the only exception. Administrators reserve the right to remove any student from the event who doesn't properly wear their mask.
- ❖ All PHS students and guests will need to sign and self-certify that they have no COVID-19 symptoms upon arrival.
- ❖ All outside guests will need to sign and self-certify that they have no COVID-19 symptoms upon arrival.

Safety Procedures in Place:

- ❖ Hand sanitizer will be available at ALL tables and in all main areas of the venue.
- ❖ Students are required to wear masks for the entire event.
- ❖ Both buildings have large garage doors that will be open to allow outside air ventilation.
- ❖ The patio area will be open all evening to allow for outside air ventilation as well.

If you have any questions regarding COVID-19 procedures, please contact Mr. Spang or Mr. Owens by contacting the Peotone High School office at 708-258-3236.

Closing & Contact Information:

We hope you find this information beneficial as we move closer to Prom. The staff, faculty, and administration at Peotone High School are committed to creating safe and enjoyable experiences for our students. If you have any questions, please feel free to reach out to Mr. Spang, Mr. Owens or Mrs. Suarez. We look forward to a fun and safe evening!

Optional Google Meet for Students and Parents:

Mr. Spang and Mrs. Suarez will be hosting an optional Google Meet for parents and students who may have questions on the prom process on Wednesday, April 14th at 6:00pm. Please find the Google Meet link here: meet.google.com/zuk-piyk-amz

Jason Spang,

Principal

jspang@peotoneschools.org

Brandon Owens,

Assistant Principal

bowens@peotoneschools.org

Luisa Suarez,

Junior Class Sponsor

lsuarez@peotoneschools.org

Peotone High School

Main Office Phone: 708-258-3236

**WAIVER/RELEASE FOR COVID-19
2021 PROM
PEOTONE COMMUNITY UNIT SCHOOL DISTRICT 207-U**

ASSUMPTION OF RISK / WAIVER OF LIABILITY / INDEMNIFICATION AGREEMENT

The coronavirus, COVID-19, has been declared a worldwide pandemic and is reported to be extremely contagious. The state of medical knowledge is evolving, but the virus is believed to spread from person-to-person contact and/or by contact with contaminated surfaces and objects, and even possibly droplets in the air. People reportedly can be infected and show no symptoms and, therefore, spread the disease unknowingly. The exact methods of spread and contraction are unknown, and there are limited treatments and no cure for COVID-19. Evidence has shown that for some COVID-19 can cause serious and potentially life-threatening illness and even death.

Peotone Community Unit School District 207-U cannot prevent your child(ren) from becoming exposed to, contracting, or spreading COVID-19, while attending Prom on May 8, 2021 at CD&Me, in Frankfort, Illinois (the "2021 Prom"). Therefore, if you choose to participate or have your child(ren) participate in the 2021 Prom you may be exposing yourself or your child(ren) to, and/or increasing your or your child(ren)'s risk of contracting or spreading, COVID-19.

NO PERSON SHALL BE ADMITTED TO THE 2021 PROM WHO HAS NOT READ THIS AGREEMENT AND TURNED IN A PROPERLY SIGNED COPY. PARENT/GUARDIAN SIGNATURES ARE REQUIRED FOR ALL STUDENTS AND THE STUDENT MUST SIGN AS WELL IF THE STUDENT IS 18 YEARS OF AGE OR OLDER.

In consideration of being allowed to participate in the 2021 Prom, the undersigned acknowledges, appreciates, and agrees that:

1. Attendance at the 2021 Prom is completely voluntary and includes possible exposure to and illness from COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and resulting injury or death cannot be eliminated; and,
2. I KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, of contracting COVID-19 for myself and/or my child(ren) in order to participate in the School District's 2021 Prom. Participation is of such value to me and/or my child(ren), that I accept the risk of myself and/or my child(ren) being exposed to, contracting, and/or spreading COVID-19 in order to participate in the School District's 2021 Prom; and,
3. I hereby forever release and waive my right to bring suit against the Board of Education of Peotone Community Unit School District 207-U, Will County, Illinois, its employees, agents, Board members, contractors, vendors, attorneys, successors, assigns, and insurers in connection with exposure, infection, and/or spread of COVID-19 related to my child(ren)'s attendance at the 2021 Prom. I understand that this waiver means to the greatest extent permitted by law I give up my right to bring any claims including for personal injuries, death, disease or property losses, or any other loss,

including but not limited to claims of negligence and give up any claim I may have to seek damages, whether known or unknown, foreseen or unforeseen.

4. Any attendee who is 18 years or older must also sign this Agreement on his or her own behalf. By signing, such person acknowledges the risks described in #1 and #2 above, and gives the releases and waivers described in #3.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, AND SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

Name of participant: _____

Participant signature (if 18 or older): _____

Parent/Guardian Name: _____

Parent/Guardian Signature _____

Date: _____, 2021