

PEOTONE HIGH SCHOOL

REMOTE LEARNING EXPECTATIONS

Jason Spang, Principal - (708)258-3236 Ext. 1125; jspang@peotoneschools.org
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LEARNING PLATFORM/SCHOOL DAY

- Students will be required to continue using Google Classroom and Google Meet for all learning and completion of assignments.
- Students are required to utilize the school-issued Chromebook, unless you are able to access all materials and view videos on your home device.
 - Please contact the school if you have not received your school-issued Chromebook AND are having continued issues with connectivity or other concerns.
- Students will continue to follow their current class and bell schedules (8:20AM-12:05PM).
- Teachers will be available during office hours from 1:00-2:40PM.
- Parents/Guardians are responsible for securing a home internet provider.

ATTENDANCE

- Students are required to participate in remote learning on a daily basis.
- Students will be required to sign-in to each class period's Google Meet throughout the day.
 - Students will be required to sign-in at the beginning of each class and remain in the Google Meet throughout the period to track attendance.
 - A student who does not join the live Google Meet will be marked absent (unexcused) for that class period, unless your parent has called in your excused absence.
 - Per the Student Handbook: Any student who misses more than half a class period by reason of tardiness will be considered absent (unexcused), not tardy.
 - **PE students will still need to complete the Google Form for attendance.**
- It is strongly recommended that students' cameras remain on during each live-streamed lesson.
- Parents/Guardians must contact the PHS Main Office each day to report student absences. This means a student is unable to attend the live Google Meets and all class work for the day.

HOMEWORK/ASSIGNMENTS & ASSESSMENTS

- Due dates for assignments will be determined by the teacher and need to be turned in on time
- **Students will be expected to complete all assignments through Google Classroom by the due date assigned by the teacher by clicking the submit button.**
- **With few exceptions, each class period will be live-streamed for remote learning students.**
 - Please keep in mind that there may be some class periods which, due to specific curricular content or teacher instructional plans, live instruction is not appropriate or necessary (assessment days, etc).
 - Students will be provided with clear instructions for all class periods that do not include live-streaming instruction.
 - **These live-streamed classes will not be recorded or reposted later in the day.**
 - Students may receive a combination of activities that include video/audio recordings, notes, independent work, and assignments/assessments through Google Classroom.
 - Any student who is absent for their live Google Meet is responsible for contacting the teacher and obtaining all work missed.
- Assessments will be given by teachers and students will be responsible for completing it in a specific time decided by the teacher.

STUDENT EXPECTATIONS

- Students will follow the same bell schedule as the previous quarter (8:20AM-12:05PM).
- As stated above, each class period, in which live instruction is appropriate and necessary, will be live-streamed through Google Meet.
 - Students will be required to login to the live-stream lesson of each class period throughout the day. They are required to remain in the Google Meet for the entire period.
 - PE Students are still required to complete the Google Attendance form; all other classes will track attendance through Google Meet.
 - As a reminder, these lessons will not be reposted; it is imperative that students attend each classroom's Google Meet to view the day's lesson.
- Homework and assignments are to be completed and submitted on or before the date assigned by the classroom teacher.
- Students with questions regarding assignments are expected to contact their classroom teachers and check-in for extra support during Teacher Office Hours (1:00-2:40PM).

PARENT/GUARDIAN EXPECTATIONS

- We ask that parents/guardians ensure your child is checking into the live google meet each class period for accurate attendance during regular scheduled class times.
- Please ensure your child is receiving lessons and checking into each class period, utilizing Google Meet, and submitting homework correctly.
- Please continue to monitor grades and attendance regularly.
- If your child is unable to attend for the day (check-in/work for the day), please contact the PHS Main Office to report your student's absence.
- Provide support for your child through the Remote Learning process.
- Report technology difficulties to the school.

SOCIAL/EMOTIONAL

- Our students social/emotional well-being is just as important as their academic success. We expect daily attendance and engagement with lessons, Google meetings, and check-ins. Please take advantage of Teacher Office Hours from 1:00 to 2:40. Students may receive support by setting up a scheduled appointment with the teacher. Teachers can be emailed any questions as well.
- If you have any concerns or questions, please do not be afraid to reach out to any of our School Counselors listed below. You may also reach out to the principal and assistant principal listed at the top of this document.

RELATED SERVICES

Caley Michalak (A-K), Counselor - (708) 258-3236 - Ext. 1168; cmichalak@peotoneschools.org
David Church (L-Z), Counselor - (708) 258-3236 - Ext. 1166; dchurch@peotoneschools.org
Ashley Siemion, Counselor - (708) 258-3236 - Ext. 1115; asiemion@peotoneschools.org
Steven Malm, School Psychologist - (708) 258-3236 - Ext. 1219; smalm@peotoneschools.org
Amy Loy, Director of Special Services - (708) 258-0991 - Ext. 3106; aloy@peotoneschools.org

TECH SUPPORT

- If you are having an issues with a device, please contact:
 - District Tech Support - (708) 607-3100 helpdesk@peotoneschools.org
- If you are having an issue with Google Classroom, please contact the Main Office at 708-258-3236.

All students will be required to follow the expectations found on the attached document, *Virtual Expectations 2020*. Please review this document that was previously provided to PHS families on August 28th.

DAILY REMOTE LEARNING SCHEDULE	
8:20-8:49	Join Google Meet for 1st Period
8:53-9:22	Join Google Meet for 2nd Period
9:26-9:55	Join Google Meet for 3rd Period
9:59-10:28	Join Google Meet for 4th Period
10:32-11:01	Join Google Meet for 5th Period
11:05-11:34	Join Google Meet for 6th Period
11:38-12:05	Join Google Meet for 7th Period
12:05-1:00	Lunch/Break
1:00-2:40	Teacher Office Hours through Google Classroom